# COLGATE-PALMOLIVE (INDIA) LIMITED

**Regd. Office :** Colgate Research Centre, Main Street, Hiranandani Gardens, Powai, Mumbai 400076

## POSTAL BALLOT FORM

SERIAL No._____

1. Name(s) of the Member(s) including Joint Holders, if any :
2. Registered Address of the Sole / First named Shareholder :
3. Registered folio No. / DP ID No. / Client ID No. :
4. Number of shares held :
5. I / We hereby exercise my / our vote in respect of the Ordinary Resolution to be passed through Postal Ballot for the business stated in the notice of the Company by sending my / our assent or dissent to the said resolution by placing the tick [√] mark at the appropriate box below:

| Item No. | Description | Number of Votes | Assent | Dissent |
|---|---|---|---|---|
| (1) | Ordinary Resolution under Section 293(1)(a) of the Companies Act, 1956 authorising the Board of Directors of the Company to sell and transfer the Company's Global Shared Services Organisation Division, along with all employees as well as assets and liabilities including all licences, permits, consents and approvals as a going concern and by way of a slump sale to Colgate Global Business Services Private Limited, a 100% subsidiary of its ultimate holding company, Colgate-Palmolive Company, U.S.A. | | | |

Place:

Date :

**(Signature of the Member)**

**Note: Please read the instructions printed overleaf carefully before exercising your vote.**

**Following Particulars to be used only in case Member opts for e-voting**

**ELECTRONIC VOTING PARTICULARS**

| EVEN (E-Voting Event Number) | USER ID | PASSWORD/PIN |
|---|---|---|
| | | |

P.T.O

## Instructions for Voting in Physical form

1. A Member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached self-addressed Postage pre-paid envelope. Postage will be borne and paid by the Company. However, envelopes containing postal ballots, if sent by courier at the expenses of the member will also be accepted.

2. The self-addressed envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.

3. The Postal Ballot Form should be completed and signed by the Member. In case of joint holding, the form should be completed and signed [as per the specimen signature registered with the Company or furnished by the depositories, in respect of shares held in dematerialized form] by the first named Member and in his absence, by the next named Member.

4. In case of shares held by companies, trusts, societies, etc., duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authorisation giving requisite authority to the person voting on the Postal Ballot Form.

5. There will be only one Postal Ballot Form for every Folio / Client ID irrespective of the number of joint holders.

6. Unsigned, incomplete or incorrectly ticked Postal Ballot Form will be rejected.

7. Members need not use all the votes or need to cast all the votes in the same manner.

8. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on May 13, 2013. Postal Ballot Forms received after this date will be strictly treated as if the Postal Ballot Form from the Member has not been received.

9. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the shareholders as on April 2, 2013.

10. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed Postage pre-paid envelope as such extraneous paper found in such envelope may be destroyed by the Scrutinizer.

11. The Scrutinizer's decision on the validity of the Postal Ballot will be final.